

**EMPLOYEE DETAILS FOR THE PURPOSE OF EMPLOYEE ID**  
(Submitted to D.T.O.)

For Treasury Office Use Only

Employee ID.:

- 1) Department Code :
- 2) D.D.O. Code :
- 3) a) First Name :
- b) Middle Name :
- c) Surname :
- 4) Gender( Male / Female ) :
- 5) Martial Status (\*) :
- 6) Spouse Name :
- 7) Employment of Spouse (\*\*) :
- 8) Sector Code With Description (\*\*\*\*\*) :
- 9) Date of Birth (DD/MM/YYYY) :
- 10) Date of Joining into Service :
- 11) Catg(AIS/GAZ/NGO/Class IV) :

Note: Only the following descriptions are permissible for fields of 5,7,8,9,10.

Signature of the Employee

Signature of the D.D.O.

\*Marital Status:- 1.Never Married 2.Married 3.Widowed 4.Divorced

\*\*Employment of Spouse:1.Not Employed 2.Employed in GDAP 3.Employed in Central Govt.  
4.Employed in other State Govt. 5.Employed in elsewhere